

컨택메일 샘플
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Dear Professor XX,

I am writing this email to you with a hope to seek an opportunity to attend graduate school for Ph.D. program at Tufts University. I am a Principal Candidate both for a 2016 Fulbright Graduate Study Award and a Korean Government's Study Abroad Award.

To briefly introduce myself, I am currently working at the XXXXX, a national think-tank under the office of the prime minister of South Korea. Over the past five years as a permanent basis full-time researcher, I have been involved in crafting several national policies of South Korea in the fields of industrial location, economic development as well as city and regional planning. I graduated from Korea University with an undergraduate degree in architecture and a master's degree in urban planning & design.

I have been looking closely into your works on XXXXX and became greatly interested in joining you on this line of work. Among your many valuable works, your article in the 2009 Progress in Planning acted as a guide for me to further develop my academic interests on shrinking city. I read your book "XXXXX", and found that there are still pending questions on the changes of land use and actions as well as the policies to manage them. From several videos including "Meeting Professor XXXXX" on You-tube, I could develop my understanding of your academic interests, viewpoints and approaches, and became to believe that I would be able to further develop my research in this field under your guidance.

I wish to inquire whether you are currently accepting graduate students. I plan to apply to your school's interdisciplinary doctorate course (2016 fall semester). If yes, I wish to introduce myself in more depth in my next mail. Even if your answer is no, I hope this contact could be an opportunity to reach you for discussions on the issues of shrinking city as a student, as well as a researcher at the XXXX beyond Ph.D. study. I have to tell you my future communication will come via XXXX.

Thank you very much for reading my email. I know you must be very busy, and I will greatly appreciate any time you can give me.

Yours Sincerely,

Lee, XXX XXX

Researcher XXXXX

XXX@XXX.re.kr

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*위 컨택메일을 작성하는데 아래 웹사이트가 큰 도움이 되었습니다. 꼭 확인해보세요.
<https://theprofessorisin.com/2011/07/25/how-to-write-an-email-to-a-potential-ph-d-advisor/>

*아래는 제가 컨택메일을 보낸 뒤 받은 답장입니다.

보낸사람: <[redacted]>@[redacted].edu>
받는사람: <[redacted]> <cyslee@krims.re.kr>
날짜: 2015-10-22 (목) 09:41:04
제목: RE: Seeking Ph.D. study opportunities: from a Principal Candidate of Fulbright Grant Program

Hi Lee,

Thank you for your note. It is wonderful to see that you have found my research valuable and that you are interested in extending this work. While Tufts does have an inter-disciplinary doctorate, it is not an active program and not something that I participate in. That said, I would very much like to stay in touch and would be happy to find a time to talk or meet (if you find yourself in Boston, or at a conference someday).

It's funny, I've never been to Korea and just, out-of-the-blue last spring, I was invite to give a keynote address at a Korean Planning conference. The timing didn't work out, and then the organizers ended up inviting someone else, but ever since I've been quite keen on the unique challenges of [redacted] in Korea.

Attached you'll find a couple of my recent publications in this area.

Sincerely,
[redacted]